

TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
JULY 17, 2006

The Tippecanoe County Commissioners met on Monday, July 17, 2006 at 10:00 A.M. in the Tippecanoe Room in the County Office Building. Commissioners present were: President John L. Knochel, Vice President Ruth E. Shedd, and Member KD Benson. Also present were: Auditor Robert A. Plantenga, Commissioners' Assistant Jennifer Weston, County Attorney David W. Luhman, and Secretary Pauline E. Rohr.

President Knochel called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

- Commissioner Shedd moved to approve the Minutes of the July 3, 2006 Regular Meeting as distributed, seconded by Commissioner Benson; motion carried.

APPROVAL OF ACCOUNTS PAYABLE VOUCHERS

- Upon the recommendation of Commissioners' Assistant Jennifer Weston, Commissioner Benson moved to approve the Accounts Payable Vouchers through July 17th with no exceptions, seconded by Commissioner Shedd; motion carried.

HIGHWAY: Executive Director Opal Kuhl

Warranty Deeds: Bridge #91 Project

Parcel #2: A part of the SW ¼ of the NE ¼ of Sec 15, Twp 23, R6 W of the Second Principal Meridian in Shelby Twp from Georgia O. Keller for the sum of \$375.00

Parcel #3: A part of the SE ¼ of the NE ¼ of Sec 15, Twp 23 N, R6 W of the second Principal Meridian in Shelby Twp from Grace Bender Eernisse, Successor Trustee of the Raymond Charles Bender Revocable Living Trust for the sum of \$3,870.00

- Commissioner Shedd moved to accept the Warranty Deeds from Georgia O. Keller and Grace Bender Eernisse, Successor Trustee for Bridge #91 Project at 925 W & 125 N, seconded by Commissioner Benson; motion carried.

Change Order #2 (Revised): South River Road Project: The Schneider Corp. (Refer to 4/17/2006 Minutes)

Ms Kuhl explained this Change Order for Right-of-Way Services is revised to reduce the number of additional parcels purchased from 52 to 34 for the South River Road Project.

- Commissioner Shedd moved to approve revised Change Order #2 with the Schneider Corp. for the South River Road Project, seconded by Commissioner Benson; motion carried.

Change Order #3: 300 W & US 52 Intersection Improvements: The Schneider Corp.

Ms Kuhl explained this Change Order for an additional \$5,060 is for Right-of Way Acquisition Services:

- to change the appraisal report type for Parcel 1 from Value Finding to Short Form
- to provide second appraisals for Parcel 1 and Parcel 2
- Commissioner Shedd moved to approve Change Order # 3 for 300 W & US 52 Intersection improvements for an additional \$5,060 for The Schneider Corp., seconded by Commissioner Benson; motion carried.

Application for a Permit to Close Road: Buckingham Estates

Ms Kuhl submitted an Application from Buckingham Estates to close 109 to 117 Buckingham Drive from 7:45 A.M. to 4:30 P.M., Saturday, August 12, 2006 for a Basketball/Block Party. Signs will route traffic through the detour.

- Commissioner Shedd moved to approve the Application to close a portion of Buckingham Drive in Buckingham Estates on August 12, 2006 for a Block Party, seconded by Commissioner Benson; motion carried.

Petition for Annexation into City of Lafayette

Ms Kuhl explained this is a petition for voluntary annexation by the owners of the following key numbers into the City of Lafayette. The boundaries are roughly McCarty Lane between Cascada Business Park and I-65 and 500 E between I-65 and Caterpillar Logistics. The City will maintain these roads when the annexation is complete.

(quote)

PETITION FOR ANNEXATION INTO THE CITY OF LAFAYETTE, INDIANA

I (We), the undersigned, do hereby voluntarily request and petition the City of Lafayette, Indiana, to annex into the City of Lafayette the following described property in Fairfield and Perry Townships, owned by County of Tippecanoe, as recorded in the Tippecanoe County Record:

106-05600-0578	E 100 S	0.798
106-05600-0589	E 100 S	0.524
106-05600-0590	E 100 S	0.204
106-05600-0600	E 100 S	0.481
106-05600-0611	E 100 S	0.242
106-05600-0622	E 100 S	0.383
106-05600-0644	E 100 S	0.266
106-05600-0655	E 100 S	0.383
106-05600-0666	E 100 S	0.267
106-05600-0677	E 100 S	0.263
106-05600-0688	E 100 S	0.515
106-05600-0699	E 100 S	0.591
106-05600-0700	E 100 S	0.192
106-06200-0198	S 500 E	1.250
106-06200-0209	S 500 E	0.925
106-06200-0210	S 500 E	8.347
106-06200-0231	E 100 S	0.270
106-06200-0253	E 100 S	0.379
112-03000-0500	S 500 E	1.290
112-03000-0907	E 100 S	1.988
112-03100-0246	S 500 E	0.979
112-03100-0280	S 500 E	1.920
112-03100-0356	E 100 S	1.750

Attached and incorporated by reference to this Petition is Exhibit A, a map of the location of the above described property.

Approved and signed by me (us), this 17th day of July, 2006, with the full recognition that it is within my (our) legal capacity to execute this Petition for Annexation into the City of Lafayette, Indiana.

County of Tippecanoe, Indiana

By: _____

Title: President, Board of Commissioners

(unquote)

- Commissioner Shedd moved to approve the Petition for Annexation into the City of Lafayette, seconded by Commissioner Benson; motion carried.

Performance & Payment Bonds #104755321: Milestone Contractors, L.P.

- Commissioner Shedd moved to accept Performance & Payment Bonds #104755321 both in the amount of \$1,609,855.85 from Milestone Contractors, L.P. for the 2006 Culvert Replacement Project, seconded by Commissioner Benson; motion carried.

Construction Maintenance Bond #B-80473640: Tecton Construction Management, Inc.

- Commissioner Shedd moved to accept Three (3) year Construction Maintenance Bond #B-80473640 in the amount of \$5,000 from Tecton Construction Management, Inc., Inc. for work on the right-of-way of Concord Rd. and 350 S, seconded by Commissioner Benson; motion carried.

RESOLUTION 2006-22-CM: Authorizing Application for Designation as Vote Center County: Election Board Member & Clerk Linda Phillips and Board of Election & Registration Co-Director Heather Maddox

Resolution 2006-22-CM will appear in its entirety in the Ordinance and Resolution Book in the County Auditor's Office.

Mrs. Phillips said Vote Centers allow voters to vote in any location, not in just one correct place. With this concept, there will be fewer voting places and fewer poll workers. The application for designation as a Vote Center is due by July 31st after which the Secretary of State will select three (3) pilot counties by October 1st. Vote Centers will be electronically linked with the entire data base so that it will record who has voted. Satellite absentee voting places can take voting to other locations such as nursing homes, hospitals, and small towns. All votes will still be counted on Election night. The Steering Committee made up of 3 members from each political party and Election & Registration Co-Directors will select Vote Center locations. Initially, costs for vote centers will be approximately the same as conventional voting places due to certain one-time expenses such as massive voter education.

- Commissioner Shedd moved to approve Resolution 2006-22-CM, seconded by Commissioner Benson; motion carried.

FAIRGROUNDS: County Extension Agent Bryan Metzger

Mr. Metzger presented proposed Fairgrounds Rental Fees that will be effective January 1, 2007. In most cases, the rates increased \$25 due to increased energy costs. He said the Deposit will equal one (1) day's rent. If approved, renters already scheduled for 2007 will be notified of the increased Fees.

(quote)

Fairgrounds Rental Fees
[Rental rates effective January 1, 2007]

<u>Building Space</u>		<u>Deposit</u> <u>= 1 days rent</u>	<u>Rental</u> <u>Rates</u>
Home Ec	(190'x50' = 9,500')	\$300	\$300
Kitchen/ Dining Rm	(in Home Ec Bldg)	\$150	\$150 or \$20/hour for kitchen only

Exhibit Hall	(20'x120' = 4,800')	\$200	\$200
Coliseum	(115'x120' = 13,800')	\$225	\$225
Hog Barn	(100'x230' = 23,000')	\$575	\$575
Sheep Barn/ Pking	(75'x150' = 11,250')	\$200	\$200
Dairy Barn	(75'x150' = 11,250')	\$200	\$200
Cattle Barn #1	(60'x90' = 5,400')	\$150	\$150
Cattle Barn #2	(60'x50' = 3,000')	\$150	\$150
New Horse Barn	(60'x120' = 7,200')	\$225	\$225
Old Horse Barn	(66'x105' = 6,930')	\$200	\$200
Teal Road Parking	(between gates)	\$150	\$150
Circle - (Full)		\$325	\$325
Open Space Along Teal Road/ Wooded Area		\$475	\$475
Horse Show Arena		\$250	\$250
Pull Strip		\$200	\$200

**FEE INCLUDES CHOICE OF ONE DAY SET-UP OR ONE DAY
CLEAN-UP.**

MUST BE OUT BY 12 MIDNIGHT THE DAY OF EVENT!

Additional set-up or clean-up days may be scheduled, in advance,
for additional daily rental fees.

Rev. 07.12.06

(unquote)

- Commissioner Shedd moved to approve the 2007 Rental Fees for the Fairgrounds, seconded by Commissioner Benson; motion carried.

HEALTH: Vital Records Imaging & System Proposal: Executive Assistant Ron Cripe and Martin Lewis, Global Systems, Inc. Representative

Mr. Cripe presented a proposal from Global Systems, Inc. to upgrade the software for the Health Department's Vital Records, Birth & Death Certificates. Master Tobacco funds will be used to pay approximately \$27,000 to accomplish the first phase of scanning records from 2002 through 2006. Mr. Cripe said Allen County has Global and heartily endorses the system.

Mr. Lewis listed Howard, Fayette, Starke, Allen, Wells, Vigo, and Kosciusko as some other counties that use Global Systems. He pointed out that this system also uses safety paper. He said Global Systems will allow hospitals to send birth files electronically that are currently entered by hand.

- Commissioner Shedd moved to approve the proposal for Vital Records Imaging from Global Systems, Inc., seconded by Commissioner Benson; motion carried.

EXPRESSION OF INTEREST: Formation of Tippecanoe County Governmental Insurance Trust

(quote)

**EXPRESSION OF INTEREST IN THE FORMATION OF
THE TIPPECANOE COUNTY GOVERNMENTAL INSURANCE TRUST**

WHEREAS, the City of Lafayette, the City of West Lafayette and Tippecanoe County have enjoyed a long history of cooperation;

WHEREAS, the City of Lafayette, the City of West Lafayette and Tippecanoe County have expressed an interest in working together to provide health benefits to their respective employees;

WHEREAS, the City of Lafayette, the City of West Lafayette and Tippecanoe County wish to explore several options, including, but not limited to, the creation of a multiple employer welfare arrangement (as permitted by Ind. Code § 5-10-8-5) or a cooperative purchasing arrangement (the "Tippecanoe County Governmental Insurance Trust");

WHEREAS, the City of Lafayette, the City of West Lafayette and Tippecanoe County have agreed to work in full cooperation with the Indiana Department of Insurance to establish the Tippecanoe County Governmental Insurance Trust;

WHEREAS, the City of Lafayette, the City of West Lafayette and Tippecanoe County intend to retain outside vendors to assist in the creation of the Tippecanoe County Governmental Insurance Trust;

WHEREAS, if it is determined to be feasible and desirable to enter into a Tippecanoe County Governmental Insurance Trust, the parties contemplate that they will enter into an interlocal agreement, pursuant to Ind. Code chapter 36-1-7;

NOW, THEREFORE, Tippecanoe County states that it is interested in exploring the creation of the Tippecanoe County Governmental Insurance Trust. Tippecanoe County agrees that it shall deliver a check for \$7,500.00 as a retainer to the law firm of Bose McKinney & Evans, LLP, on or before July 17, 2006 to defray any costs of formation. The law firm of Bose McKinney & Evans, LLP shall retain these funds in a separate, segregated account and shall disburse these monies only as expressly agreed by representatives of the City of Lafayette, the City of West Lafayette and Tippecanoe County. In the event that the Tippecanoe County Governmental Insurance Trust does not form, the law firm of Bose McKinney & Evans, LLP shall promptly reimburse to Tippecanoe County its proportionate share of any unused funds.

DATED this 17th day of July, 2006.

BOARD OF COMMISSIONERS OF
TIPPECANOE COUNTY

John L. Knochel, President

Ruth E. Shedd, Vice President

KD Benson, Member

ATTEST:

Robert A. Plantenga, Auditor or
Tippecanoe County

(unquote)

Commissioner Benson explained that, several months ago, discussion was initiated about the possibility of combining the employee pools of Tippecanoe County, the City of Lafayette, and the City of West Lafayette to move the cities toward self insurance and to enlarge the pool to possibly drop the per employee administrative cost for the County.

Attorney Luhman explained that the County and the two Cities are exploring the creation of a multi employer welfare agreement to pool together to provide employee health insurance. All three entities will be asked to approve identical documents in which they agree to enter into a retainer agreement with the law firm of Bose McKinney & Evans, LLP to do the legal work with respect to the creation of whatever entity might be formed.

Commissioner Benson said a Steering Committee needs to be established to provide input from each entity into the investigation of the feasibility of pooling the employees.

Commissioner Shedd asked if each entity will continue to keep their own records of claims. Attorney Luhman said data will have to be kept for the three entities because costs have to be allocated among the three. To make the

transition work smoothly, he said there may be three plans similar to those currently held by each entity. As time goes on, the plans may be gradually molded into one plan.

Human Resources Director Frank Cederquist said all three entities are excited about the possibilities but none want to see higher costs due to pooling. He said Gayle Byers, our consultant, is supportive at this point.

- Commissioner Shedd moved to approve the Expression of Interest in the Formation of The Tippecanoe County Governmental Insurance Trust, seconded by Commissioner Benson; motion carried.
- Commissioner Shedd moved to approve the Accounts Payable Voucher in the amount of \$7,500 to Bose McKinney & Evans, LLP for a retainer, seconded by Commissioner Benson; motion carried.
- Commissioner Shedd moved to authorize the President of the Board of Commissioners to sign the Retention Agreement with Bose McKinney & Evans, LLP; seconded by Commissioner Benson; motion carried.
- Commissioner Benson moved to appoint Jennifer Weston and Frank Cederquist to the Steering Committee and Robert Plantenga as an alternate, seconded by Commissioner Shedd; motion carried.

RESOLUTION 2006-23-CM: Approving Draft Multi Hazard Mitigation Plan

Resolution 2006-23-CM will appear in its entirety in the Ordinance and Resolution Book in the County Auditor's Office.

Commissioners' Assistant Weston reported that the Area Plan Commission served as coordinator with TEMA, Purdue University, and the cities of Lafayette and West Lafayette to develop a Multi Hazard Mitigation Plan for the County. Following a public hearing in March, the Plan was sent to FEMA and approval was received June 8, 2006. To qualify for Federal funding, the participating jurisdictions are required to adopt the Plan.

Attorney Luhman explained that the Resolution approves the Multi Hazard Mitigation Plan in the form reviewed and approved by FEMA. It acknowledges there may be technical corrections and insubstantial modifications to the draft as may be required as a condition of adoption by the Area Plan Commission and participating jurisdictions.

- Commissioner Shedd moved to approve Resolution 2006-23-CM, seconded by Commissioner Benson; motion carried.

WAGE BOARD APPOINTMENT

- Commissioner Shedd moved to appoint Tom Murtaugh to the Common Wage Board for various projects in the City of Lafayette and for the Wabash Township Volunteer Fire Department Fire Station #1 project for the Wabash Township Trustee, seconded by Commissioner Benson; motion carried.

EXECUTIVE SESSIONS ANNOUNCED

President Knochel announced the Commissioners will hold Executive Sessions on Tuesday, July 18, 2006 at 10:00 A.M. and on Wednesday, July 19, 2006 at 10:00 A.M. for the purpose of interviews.

TRAVEL POLICY REVISION DISCUSSION: Commissioners' Assistant Jennifer Weston

Mrs. Weston said she is still working on the revisions and suggested presenting the draft to the County Efficiency Committee on July 25th and to the Department Heads on August 9th for their input. The Commissioners could then consider it on August 21st. She said she is thinking about combining the Special Purchase & Reimbursement Policy with the Travel Policy that would become the Travel & Expense Reimbursement Policy.

Commissioner Shedd commented that no written policy can cover everything. She said the person submitting the claim has to use common sense.

Attorney Luhman suggested including a provision in the Policy for pre-approval of questionable reimbursements. (i.e. the cost of paying for two trips by car vs 1 round trip airfare to an out-of-town meeting.) Auditor Plantenga said the policy should say that exceptions are allowed.

President Knochel said he thinks it is important to get input from the Department Heads. He agreed with Commissioner Shedd that it is difficult to establish any kind of policy that will absolutely cover everything because of different situations.

Auditor Plantenga said there are a lot of things not addressed in the current Travel Policy but cautioned against making it too difficult for the Auditor to know what is cheaper. He said the Auditor cannot know if it is cheaper to have the spouse drive the attendee to the conference or to pay for parking without knowing the cost to park.

President Knochel said he likes the idea of getting pre-approval for questionable reimbursements.

REPORTS

Reports from the Tippecanoe County Library, Veterans Affairs, and Mail & Duplicating will on file in the Commissioners' Office for review.

PUBLIC COMMENT

Chad Spitznagle, Intern in the Commissioners' Office, announced this is his last week and thanked the Commissioners, and Jennifer especially, for the opportunity to get involved in County Government.

President Knochel acknowledged that Chad has done a good job and said they enjoyed having him in the office.

ADJOURNMENT

- Commissioner Shedd moved to adjourn, seconded by Commissioner Benson; motion carried.

BOARD OF COMMISSIONERS OF THE COUNTY OF TIPPECANOE

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Ruth E. Shedd, Vice President

KD Benson, Member

ATTEST:

Robert A. Plantenga, Auditor

